

\_\_\_\_\_ (CA Name)

## Owner & Resident Contact Information Form

Unit #: \_\_\_\_\_

### A. Unit Owner

Legal-Owner Name(s): \_\_\_\_\_

Mailing Address\*: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\*This address will be used for all Association documents requiring attention or action by the unit-owner(s).

Phone: (home) \_\_\_\_\_ (mobile) \_\_\_\_\_ (work) \_\_\_\_\_

Email: \_\_\_\_\_ Other: \_\_\_\_\_

Owner occupies unit?  Yes  No (if 'No' please complete section B. If 'Yes' proceed to section C)

### B. Unit Occupant (Tenant)

Name(s): \_\_\_\_\_ Move-in date: \_\_\_\_\_

Phone: (home) \_\_\_\_\_ (mobile) \_\_\_\_\_ (work) \_\_\_\_\_

Email: \_\_\_\_\_ Other: \_\_\_\_\_

### C. Emergency Contact\* (REQUIRED)

Name(s): \_\_\_\_\_ Relation: \_\_\_\_\_

Phone: (home) \_\_\_\_\_ (mobile) \_\_\_\_\_ (work) \_\_\_\_\_

Email: \_\_\_\_\_ Other: \_\_\_\_\_

**ATTENTION** → In the event of an emergency requiring unit-access, should we contact this person before the unit-owner?  Yes  No (if you select 'No,' we will contact the owner first)

### D. Vehicle(s) on-site:

Year, Make & Model: \_\_\_\_\_ License # & State: \_\_\_\_\_

Year, Make & Model: \_\_\_\_\_ License # & State: \_\_\_\_\_

### E. Acknowledgement:

By signing below you agree the information provided above is correct.

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_